



REGENERATION AND ENVIRONMENT SCRUTINY COMMITTEE – 4TH JULY 2017

**SUBJECT: REGENERATION AND ENVIRONMENT SCRUTINY COMMITTEE
FORWARD WORK PROGRAMME**

**REPORT BY: ACTING DIRECTOR OF CORPORATE SERVICES AND SECTION 151
OFFICER**

1. PURPOSE OF REPORT

1.1 To report the Regeneration and Environment Scrutiny Committee Forward Work Programme.

2. SUMMARY

2.1 Forward Work Programmes are essential to ensure that Scrutiny Committee agendas reflect the strategic issues facing the Council and other priorities raised by Members, the public or stakeholders.

3. LINKS TO STRATEGY

3.1 The operation of scrutiny is required by the Local Government Act 2000 and subsequent Assembly legislation. The Forward Work Programmes contribute to the following Well-being Goals within the Well-being of Future Generations Act (Wales) 2016 by ensuring there is an effective scrutiny function and that council policies are scrutinised against the following goals:

- A prosperous Wales
- A resilient Wales
- A healthier Wales
- A more equal Wales
- A Wales of cohesive communities
- A Wales of vibrant culture and thriving Welsh language
- A globally responsible Wales

4. THE REPORT

4.1 The Regeneration and Environment Scrutiny Committee forward work programme includes all reports that were identified at the scrutiny committee meeting on 28th March 2017. The work programme outlines the reports planned for the period July 2017 to October 2017.

4.2 The forward work programme is made up of reports identified by officers and members and has been prioritised into three priority areas, priority 1, 2 or 3. Members are asked to consider the work programme alongside the cabinet work programme and suggest any changes before it is published on the council website. Scrutiny committee will review this work programme at every meeting going forward alongside any changes to the cabinet work programme or report requests.

4.3 The Regeneration and Environment Scrutiny Committee Forward Work Programme is attached at Appendix 1. The Cabinet Forward Work Programme is attached at Appendix 2.

5. WELL-BEING OF FUTURE GENERATIONS

5.1 This report contributes to the well-being goals as set out in links to strategy above. It is consistent with the five ways of working as defined within the sustainable development principle in that by ensuring the scrutiny function is effective when reviewing services and policies and ensure it considers the wellbeing goals.

6. EQUALITIES IMPLICATIONS

6.1 There are no specific equalities implications arising as a result of this report.

7. FINANCIAL IMPLICATIONS

7.1 There are no specific financial implications arising as a result of this report.

8. PERSONNEL IMPLICATIONS

8.1 There are no specific personnel implications arising as a result of this report.

9. CONSULTATIONS

9.1 There are no consultation responses that have not been included in this report.

10. RECOMMENDATIONS

10.1 That Members consider any changes and agree the final forward work programme prior to publication.

11. REASONS FOR THE RECOMMENDATIONS

11.1 To improve the operation of scrutiny.

12. STATUTORY POWER

12.1 The Local Government Act 2000.

Author: Emma Sullivan, Scrutiny Officer
Consultees: Gail Williams, Interim Head of Legal Services and Monitoring Officer
Christina Harry, Corporate Director – Communities
Catherine Forbes-Thompson, Interim Head of Democratic Services

Appendices:
Appendix 1 Regeneration and Environment Scrutiny Committee Forward Work Programme.
Appendix 2 Cabinet Work Programme.

Regeneration & Environment Scrutiny Committee Forward Work Programme
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Regeneration & Environment Scrutiny Committee Forward Work Programme July 2017 to October 2017			
Meeting Date: 4th July 2017			
Subject	Purpose	Key Issues	Witnesses
Year End Performance for Engineering, Community and Leisure, Regeneration and Planning	To present the year end performance for Engineering, Community and Leisure, Regeneration and Planning		Mark S. Williams Paul Rossiter Ros Roberts
Improvement Objective: Carbon Management – Reduce our Carbon Footprint (Annual Report – Year End) – 2016-17	To present the progress made against the improvement objective.		Mark S. Williams Paul Rossiter Ros Roberts
Update Report – Caerphilly Car Parks Task and Finish Group	To present an update on the current position of the Car Parks Task and Finish Group.	To provide an update on the progress made to date and present possible ways forward.	Cath Forbes- Thompson

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Meeting Date: 19th September 2017			
Subject	Purpose	Key Issues	Witnesses
Active Travel Integrated Network Map	To consult scrutiny on the Active Travel Integrated Network Map prior to its submission to Welsh Government.		Terry Shaw
Speed Limit Review of A & B Class Roads within CCBC	To explain the Speed review process to Members and advise of the outcomes and way forward.	Highlight those stretches of the Council's highway network that will be changing speed restrictions.	Terry Shaw
Apportionment of Highway Maintenance Budget 17/18	To provide members with details of the proposed apportionment of the highway maintenance budget for 2017/2018.	For members to provide comment on how the highways budget apportionment is proposed to be spent during 2017/18 and consider if the proposed apportionment is the most appropriate way to spend the budget whilst taking on board the required MTFP savings and how these can be achieved through efficiencies and use of new technologies limiting the effect on front line service delivery.	Marcus Lloyd

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Meeting Date: 31st October 2017			
Subject	Purpose	Key Issues	Witnesses
Planning Consultation Procedure for Applications that Involve Telecommunication Masts	To consult Scrutiny on the planning consultation procedure for applications that involve telecommunication masts	To consider whether the number of properties consulted and the impact that has on resources is justified, particularly in terms of the level of response.	Tim Stephens

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Date to be Agreed			
Subject	Purpose	Key Issues	Witnesses
Car Parking Charges for Country Parks – Review Since Implementation	To present a review of the car parking charges for county parks since its implementation.		Tim Stephens
Leisure Review Proposals (P4)	To update the Committee on the outcome of the Sport & Leisure Review (s) agreed by the Committee at its June 2016 meeting.	<ul style="list-style-type: none"> • Completion of BIP review and findings/ outcomes. • Next steps in terms of adoption of strategy by the Authority. 	Mark S Williams
Vibrant Viable Places Proposal (P3)	To consult on the Viable Vibrant Places (VVP) grant bid proposals.	The report will outline the Welsh Government (WG) VVP funding criteria and submission timetable which currently waits to be published. It will detail the bid being made by CCBC for funding to engage the local community in a range of social, environmental and economic projects.	Awaiting for confirmation from WG. Anticipated the following officers will attend: Tina McMahon Jane Roberts-Waite Dave Whetter
Management of Trees	To seek the views of the scrutiny committee on the current management arrangements in relation to trees and the formal adoption of a tree strategy		Mark S Williams Mike Headington

(Key P1,2,3,4 – Priority 1,2,3 or 4)

Cabinet Forward Work Programme

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5TH JULY 2017	Key Issues	Service Area
WAO Good Governance When Determining Significant Service Changes – Caerphilly County Borough Council	To present the results of the Wales Audit Office review of Caerphilly County Borough Council arrangements for “Good governance when determining significant service changes” and any proposals for Improvement.	Wales Audit Office
WAO Report - Savings Planning (Caerphilly County Borough Council)	To present the Wales Audit Office (WAO) report on its financial resilience assessment of Caerphilly CBC.	Wales Audit Office
Provisional Outturn for 2016/17.	The report will provide Cabinet with details of the provisional revenue budget outturn for the 2016/17 financial year prior to the annual audit by the Authority’s External Auditors Grant Thornton.	Corporate Finance
Rhydney 3-18 School: Outcome of the Statutory Notice	To make a final decision on the proposal to establish a Rhydney 3-18 All Through School.	Education

19TH JULY 2017	Key Issues	Service Area
Corporate Risk Register	This report presents an updated version of the Council’s Corporate Risk Register.	Public Protection
Visit Wales ERDF Projects - The Monmouthshire And Brecon Canal Adventure Triangle	<p>The report concentrates on the progress made since January 2016 in respect of the European Regional Development Fund (ERDF) capital infrastructure proposal - The Mon and Brecon Canal Adventure Triangle, that has been developed as a regionally prioritised destination management project.</p> <p>This proposal was first considered and endorsed by Cabinet on the 20th January 2016. However the passage of time and ongoing discussions with Welsh Government (WG), Welsh European Funding Office (WEFO), project partners Torfaen CBC along with Visit Wales has highlighted the need to revise and refocus the scope of the CCBC Council works in the original project proposal and to revisit the Council’s match funding allocation to the project.</p>	Communities

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Housing Service Charges	To present to Cabinet proposals for revising how service charges in sheltered housing schemes are collected and to introduce WG requirements to de-pool service charges from rents for general needs tenants	Housing
Proposal for the Development of a Combined Sensory and Communication Service (SENCOM) Made Up of the Visual Impairment (VI) Service, Hearing Impairment (HI) Service and the Communication Intervention Team.	The report sets out the consultation and project group activities undertaken to scope and develop an action plan to combine the Visual Impairment Service, the Hearing Impairment Service and the Communication Intervention Team, under a single employer and governance structure operated by Torfaen CBC	Education

CABINET AS TRUSTEES OF BLACKWOOD MINERS INSTITUTE

19TH JULY 2017	Key Issues	Service Area
Blackwood Miners' Institute progress report and update on 2017/2018 Budget	To update Cabinet as Trustees on progress against the activity programme and work plan for Blackwood Miners Institute for the current year.	Economic Development

2ND AUGUST 2017	Key Issues	Service Area

6TH SEPTEMBER 2017	Key Issues	Service Area
Caerphilly County Borough Council (Dog Control) Public Spaces Protection Order 2017	Required	Corporate Finance

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20TH SEPTEMBER 2017	Key Issues	Service Area
Anti Money Laundering and Anti Fraud Polices	To seek Cabinet approval of update policies in relation to Anti-Fraud, Bribery and Corruption and Anti-Money Laundering	Corporate Finance
Closure of the Key Stage 3 Specialist Resource Base for Children with Behavioural, Emotional and Social Difficulties (BESD) at Newbridge School: Outcome of the Formal Consultation Process.	The Local Authority has followed procedures outlined in the School Organisation Code (2013) to close the key stage 3 SRB in Newbridge School. As no objections were received during the statutory notice period, the final stage in the process is for Cabinet to make a decision on the proposal.	Education
4TH OCTOBER 2017	Key Issues	Service Area
Speed Limit Review of A and B Class Roads Within Caerphilly County Borough	Following the issue of new speed limit guidance by Welsh Government, Officers have carried out a review of all speed limits on A and B class roads within the Borough. This report provides the outcomes and recommendations from the review.	Housing
Active Travel Integrated Network Map	The Cabinet report will seek endorsement of the Active Travel Integrated Network Map prior to submission to the Welsh Government in November 2017 in order to meet the Council's statutory obligations.	Housing
Sport and Leisure Services – A strategy for the future	the report seeks to summarise the work undertaken over the last 12-18 months in relation to an emerging sport and leisure strategy for the authority and seeks cabinet agreement in relation to the detailed parts of the strategy which will lead to its formal adoption.	Communities and Leisure
The Management of Trees	To seek the approval of Cabinet to formally adopt a Tree Strategy, following consideration at Scrutiny Committee.	Communities and Leisure
Annual Performance Report 2016/17	The Annual Performance Report is a statutory requirement and an important part of the Council's Performance Framework. The Council is required to assess its own performance and provide the public with a balanced picture of that performance. In addition, the report must also show how the Council performed against the Well-being Objectives.	

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15TH NOVEMBER 2017	Key Issues	Service Area
Welsh Government Collaborative Change Programme (CCP) – Review of Waste Management Service Provision.	The report seeks to update Cabinet on the outcome of the CCP modelling process that has been undertaken and to seek the approval of cabinet in relation to the structure of future waste management service provision across the County Borough.	Communities and Leisure
29TH NOVEMBER 2017	Key Issues	Service Area
Sheltered Housing Schemes – Eastern Valleys Area Remodelling		Housing
13TH DECEMBER 2017	Key Issues	Service Area
Council Tax Base	The report provides details of the Council Tax base for 2018/19 for tax setting purposes and the collection percentage to be applied.	Corporate Finance